

# ISLAND INTERNSHIP PROGRAM 2009

The Institute for Sustainable Living, Art & Natural Design (ISLAND) is seeking self-directed and contagiously curious interns for the summer of 2009. Interns will work in and around the Village of Bellaire in Northwest Lower Michigan (50 miles NE of Traverse City) for 8 to 12 weeks during the summer of 2009.

ISLAND is a non-profit arts and ecology center dedicated to connecting people with nature, art and community. ISLAND helps people become native to place by:

- ☞ supporting artists – visionaries, conceptual explorers and compelling communicators – with dedicated time, space and resources to create new work;
- ☞ connecting people to the skills and traditions of community self-reliance;
- ☞ creating and sharing a broad collection of tools for ecological living.

A typical ISLAND intern is interested in plenty of the following: alternative building, animals, architecture, art, arts administration, construction, community organizing, computers, ecology, farming, food, homesteading, outdoor work, manual labor, music, radical hospitality, reading, renewable energy, small non-profit work and sustainable living.

Interns are equally at home with a posthole digger and a laptop. Expect to have real responsibility. Expect a mix of projects both challenging and prosaic. Expect a few fresh blisters. Expect that others will be counting on you, and not just to bring them coffee.

## INTERN RESPONSIBILITIES

Interns will work closely with the ISLAND directors and will assist with all aspects of organizing and operating ISLAND's programs. This may include, but is not limited to:

- ☞ Organizing workshops and events, often in partnership with other area non-profits. Affiliated work: promotion, fundraising, volunteer coordination and solving a wide range of logistical problems.
- ☞ Managing ISLAND's outreach projects. Affiliated work: database management, media relations, producing web content, updating social media sites and writing.
- ☞ Assisting with the ISLAND library;
- ☞ Assisting with the proposed artist residency project;
- ☞ Managing land projects, from working with bees and chickens to removing invasive species;
- ☞ Assistance in organizing the weekend Board of Directors and Advisory Board retreats;
- ☞ Assisting with building projects;
- ☞ Presenting or teaching workshops;
- ☞ Attending any workshops or events held during the internship.

In addition, interns are expected to study the related literature, art and philosophy that supports ISLAND's mission by:

- ☞ Reading at least one related book or studying equivalent material;
- ☞ Writing an essay or delivering a presentation on ISLAND's philosophies and their genesis.



## ISLAND INTERNSHIP PROGRAM 2009—SPECIFIC DETAILS

The earliest start date is June 8. The internship will last a minimum of 8 weeks and a maximum of 12 weeks, ending no later than August 30. Interns are expected to work a minimum of 14 hours per week and a maximum of 21 hours per week. A typical work day is either a 3.5 hour half-day or a 7 hour full day, plus breaks and lunch.

Interns are paid \$8.50 an hour. Reading and study time are not paid. ISLAND has limited events during this internship time; interns are strongly encouraged to attend all events. Time at events is not paid time unless the intern is working.

At least 70% of intern hours are to be worked as 6+ hour days in Bellaire/Antrim County; rustic overnight camping is available on the ISLAND property if needed, but additional housing is not provided. The schedule is flexible week-to-week as long as hour minimums are met, a schedule is created 10 days in advance, and schedules are adhered to.

### INTERN REQUIREMENTS:

- ☞ Age 18 or older;
- ☞ Minimum 3.2 GPA. Preference will be given to interns who have completed some college;
- ☞ Some knowledge of ISLAND's core areas – sustainable living, art and design;
- ☞ Some previous work experience;
- ☞ Unfortunately, we are unable to support interns who are allergic to cats or dogs.

### TO APPLY:

- ☞ APPLICATION DEADLINE: May 8th, 2009.
- ☞ Complete the application on the following page;
- ☞ Include with your application:
  - o current resume,
  - o cover letter,
  - o three references, including at least one from an academic source.
- ☞ On a separate sheet of paper, answer any **three** of the following questions. The total essay length for all three answers must be 1500 words or less.
  - o What aspect of ISLAND's work is most appealing to you?
  - o What do you hope to gain from an internship with ISLAND?
  - o What do you want to be doing with your life in five years?
  - o What book has had a powerful influence on how you live your life?
  - o What do you think your community will look like in 50 years?
  - o What is the role of art in addressing environmental problems?



You can submit your application by email to [brad@artmeetsearth.org](mailto:brad@artmeetsearth.org) or by mail to ISLAND, 5870 Cottage Drive, Bellaire, MI 49615. Electronic files must be .DOC, .PDF, .RTF, .JPG OR .TXT. No WordPerfect or Google Docs please. A handful of applications will be selected for a follow up interview.

# ISLAND INTERNSHIP PROGRAM 2009—INTERN APPLICATION

It is our policy to provide equal employment opportunity to all qualified adults without regard to race, creed, color, religious belief, sex, sexual orientation, age, national origin, ancestry, physical or mental handicap, or veteran status.

NAME: \_\_\_\_\_  
LAST, FIRST, M.I.

ADDRESS: \_\_\_\_\_  
STREET ADDRESS, APT #, CITY, STATE, ZIP

PHONE: \_\_\_\_\_  
INCLUDE HOME AND CELL IF APPLICABLE

ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE USA?    YES    NO

HAVE YOU EVER BEEN CONVICTED OF A FELONY?    YES    NO

ARE YOU 18 OR OLDER?    YES    NO

ARE YOU ABLE TO HIKE ONE MILE AND LIFT FIFTY (50) POUNDS?    YES    NO

WHEN ARE YOU AVAILABLE TO START? \_\_\_\_\_

HOW MANY WEEKS (8-12) WOULD YOU LIKE TO WORK? \_\_\_\_\_

HOW MANY HOURS/WEEK (14-21) WOULD YOU LIKE TO WORK? \_\_\_\_\_

IN ADDITION TO YOUR EDUCATION AND EMPLOYMENT HISTORY, ARE THERE OTHER SKILLS, QUALIFICATIONS OR EXPERIENCE WE SHOULD CONSIDER? PLEASE ELABORATE (USE THE BACK OF THIS FORM IF NEEDED):

PLEASE RATE YOUR SKILLS AND EXPERIENCE IN THE FOLLOWING CATEGORIES (0 = NO EXPERIENCE, 5 = HIGHLY QUALIFIED/PROFESSIONAL SKILL):

	RATING	COMMENTS
CARPENTRY & CONSTRUCTION		
BAKING & COOKING		
PC & MAC USE		
GARDENING & LIVESTOCK		
WRITING FOR PUBLICATION		
COMMUNITY ORGANIZING & EVENT PLANNING		
ART		

I certify that the facts set forth in this application and in all attachments are true and complete to the best of my knowledge, and that false or incomplete statements are grounds for immediate termination. ISLAND is hereby authorized to make any investigations of my educational and employment history.

SIGNATURE: \_\_\_\_\_      DATE: \_\_\_\_\_